



Inventory Adjustment Audit

Making inventory changes traceable and reliable

Multi-warehouse parts inventory | service workshop adjustments | audit-controlled environment

Situation

Frequent manual inventory adjustments without immediate traceability were creating discrepancies between physical stock and ERP records, risking financial inaccuracies and audit issues.

Friction

- Incorrect quantities recorded in service jobs (e.g., oil usage differences).
- Wrong part side or SKU entered in system.
- Manual adjustment process through emails and printed lists.
- Delayed backoffice audits.
- Lack of real-time validation.

Decision

Replace manual adjustment process with a structured digital workflow including validation and audit trail.

Actions

- Created Excel-based adjustment file with required fields.
- Verified codes, quantities, and costs before system entry.
- Generated system output records for audit backup.
- Printed documentation for traceability.
- Standardized adjustment review process.

Impact

- Discrepancies between physical stock and ERP were reduced.
- Adjustment validation became faster.
- A clear audit trail was created.
- Confidence in inventory data improved.
- Financial reporting became more reliable.

System Insight

Small inventory errors grow into big financial problems.

Evidence

- Unexplained adjustments decreased.
- Physical and system inventory matched more closely.
- Audit verification became faster.